

MAKEUP WORK

(COMPLETION IDEAS FOR STAKE
SUPERVISORS & TEACHERS)

Throughout the year, teachers should give makeup work as needed, and follow up with students. Special attention should be given to follow up with Seniors. All makeup work for Seniors wishing to graduate in the Stake Seminary Graduation, needs to be turned in by the 3rd Friday of May.

Students who have absences above 20% need makeup work in order to receive credit for Seminary. Those with Incompletes usually fall into one of the following three groups:

Group #1: For students who have only a few absences beyond the maximum. (They have between 70% to 79% attendance), I say let them do a variety of things for makeup such as:

- Conference Reports (a page of notes for what would be given in an hour of conference for one hour makeup.)
- Incentives. On time for 5 days in a row makes up 1 day makeup work
- Helping with some big project can make up some days.
- Assigned Chapters (See the second page of this handout)
- Be creative. If you are not sure, run it by me.

Group #2: If a student has attendance below the 70%, then the first page of this handout should usually be used and a copy given to the student. (See the form). The student may still do things from the list above, but the bulk of the work should be done by using the other form. One advantage to giving makeup work this way is that you don't have to give out Student Study Guides for relatively little amounts of makeup work. As the form says, 2 chapters should be assigned for one day of makeup work. Pick chapters that you feel are of the greatest value to the students.

Group #3: For students who have missed multiple months, semesters, or an entire year, makeup work should be given from the Student Study Guide from the course of instruction they missed. The number of chapters assigned should reflect 80% of the school year which is 80% of the book. Only the Support Specialist can enter makeup work into C-Star for past years so e-mail that information to the office.

MAKEUP WORK

Name _____

I really want you to be in Seminary each day! There is a great power that will come into your life as you study the Scriptures in class. I try to put a 100% into each lesson so the Spirit can teach us in a powerful way. You really miss out on great things when you are not here.

Except for extenuating circumstances, make up work is given because you chose to miss class on several occasions, when you really could have been here. The make up work is given so that you can get some of the benefits that you would have gotten had you been in class. But make up work will hardly give you the same experience, as you would have had being in Seminary.

For **each day** missed, I try to give at least **two chapters** to study and a page for each chapter to turn in. This is because we study more than one chapter each day in seminary. Those two chapters should take about one hour to complete. I don't want to have make up work be too easy because that could make you more likely to skip classes in the future.

Here are the steps of what you need to do for **each** assigned chapter listed below:

1. Read and study the assigned chapter
2. Mostly filling one page write:
 - A summary of the chapter
 - What you liked from the chapter
 - How what you learned applies to your life
3. Turn in this paper with all of the completed make up work. It must have your parent's signature at the bottom

Here is what we have on record for you to make up as of _____

School Year & Scripture Book	Days required to Make-up	Assigned Chapters (2 chapters per day to make up)
	Totals Days =	Total chapters & pages to turn in =

Parents Signature: _____